

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

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**PLEASE TYPE OR PRINT LEGIBLY**

NAME OF BOARD/COMM: Finance Subcommittee (of the School Committee)  
FILED BY: Diane Marobella  
DATE OF MEETING: June 14, 2018  
TIME OF MEETING: 2:00 pm  
PLACE OF MEETING: Wayland Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

**2:00 P.M.**

1. Comments & Written Statements from the Public
2. Financial Matters
  - a. Receive of Status on Wastewater Treatment Plant Contract and Manager
  - b. Discussion of Implementation of Capital Conditions Assessment for Wayland Public Schools in Summer 2018
  - c. Discussion and Review of School Bus Parking - Site at MassDOT in Sudbury and Re-Development of South Landfill in Wayland
  - d. Report on Board of Public Works June 12, 2018 Meeting on the Cost Allocation of Outdoor Water to Town Departments
  - e. Receive Status on MUNIS Upgrade
  - f. Report on New Approach to Summer Project Scheduling
  - g. Brief Update on End of Year Financial Status
  - h. FY2020 Planning including financial summit, budget calendar/guidelines, and multi-year budget planning process/model
  - i. Discussion of Special Revenue Funds including allocation of costs
3. Administrative Matters
  - a. Review Finance Subcommittee Charge and Goals
  - b. Summer Meeting Schedule
  - c. Receive Updated Status on Various Outstanding Projects by the Business Administrator
4. Future Agenda Topics and Next Meeting Date
5. Approval of Minutes:
  - a. February 15, 2018 (re-review and possible re-approval)
  - b. April 12, 2018
  - c. May 17, 2018
6. Matters not Anticipated by the Chair
7. Comments and Written Statements from the Public

Receive Status on Wastewater Treatment Plant Contract and Manager - Ben Keefe and Paul Brinkman will present  
Report on New Approach to Summer Project Scheduling  
Brief Update on End of Year Financial Status

**4:00 P.M.**

**8. Adjournment**

"The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."